

Alex Kuras Hall & Community Services Center

Event Venue Rates

Williamsburg, Virginia

RATES

Capacity	250 guests
Set Up Fee	\$75
Hourly Rental Rate	\$100
Minimum Rental time	4 hours
Additional Hours	\$100/hour
Tables and Chairs	included
Break Down & Clean Up Fee	\$75

ADDITIONAL INFO

- All venue rentals for wedding receptions are for a 4 hour block, start/ end times are flexible but must include decoration time
- Included in the venue rates are the standard rectangle tables/ chairs, set-up, teardown, and video security.
- Outside caterers are permitted
- Parking at the Community Services Center is free.
- Non-refundable deposit required for weddings/events is 50% of total venue due upon booking. All remaining balances must be paid 30 days prior to wedding.

VENUE SPECIFIC

- Above listed Set Up and Break Down fees are required.
- A \$250 refundable damage deposit is required. Allow 2 weeks for deposit return.
- Please include event decoration time in your total rental time needed.
- No candles are permitted in Alex Kuras Hall.
- Events must end by 10:00 PM.

LEARN MORE 757.220.4249 • www.communityservicescenter.com/rentals

